

Casefriend Keyboard Shortcuts

From the Caseload when no field is selected

- | | | | | | | | | | |
|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|--------------------------------|
| 1
Open the 1st case | 2
Open the 2nd case | 3
Open the 3rd case | 4
Open the 4th case | 5
Open the 5th case | 6
Open the 6th case | 7
Open the 7th case | 8
Open the 8th case | 9
Open the 9th case | 0
Open the 10th case |
|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|--------------------------------|

From the Timeline when no field is selected

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|------------------------------|---------------------------------------|---------------------------------------|------------------------------------|--|--|-------------------------------------|--------------------------------------|--|---|------------------------------|
| N
Open a New Event | S
Open the Medical Category | H
Open the Hearing Category | D
Open the Depo Category | S
Open the Subpoena Category | C
Open the Correspondence Category | L
Open the Liens Category | E
Add an Email to the case | X
Create and add Email to a case | U
Upload a document to the case | B
Open All Billing |
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From an Event when no field is selected

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|--------------------------------|----------------------------------|------------------------------------|--------------------------------|-----------------------------------|----------------------------|------------------------------------|-------------------------------|
| E
Open the Event tab | X
Open the Details tab | D
Open the Documents tab | M
Open the Email tab | T
Open Tasks Alerts tab | 4
New Time Entry | L
Open the Templates tab | U
Upload a document |
|--------------------------------|----------------------------------|------------------------------------|--------------------------------|-----------------------------------|----------------------------|------------------------------------|-------------------------------|